

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

LOUIS H. BRUNI Webb County Judge (956) 523-4600

JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

FELIX VELASOUEZ

Commissioner, Precinct 3 (956) 523-4625

DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

MARGIE IBARRA

Webb County Clerk (956) 523-4251

HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

LEO FLORES

Webb County Auditor (956) 523-4016

PUBLIC NOTICE

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 January 12, 2004 1:00 p.m.

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. PLEDGE OF ALLEGIANCE
- 4. APPROVAL OF MINUTES FOR DECEMBER 8, 2003 AND DECEMBER 15, 2003.
- 5. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 6. COMMUNICATIONS
- **7. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

LOUIS H. BRUNI, WEBB COUNTY JUDGE

- **8.** Discussion and possible action to instruct staff to provide Commissioners Court with a civil service plan, and the manner of its implementation for the benefit of Webb County employees.
- 9. Discussion and possible action to approve a contract for legal services with the Watts Law Firm in connection with asserting claims, if any, for non-payment/underpayment of mineral royalty interests, and related items.

FELIX VELASQUEZ, COMMISSIONER PRECINCT 3

10. Discussion and possible action to solicit bids for the sale of the old Detention Center property (300 acre property).

DAVID R. CORTEZ, COMMISSIONER PRECINCT 4

11. Discussion and possible action on proposal for an Integrated Document Management System Requirement Analysis by the Garcia Group at a cost not to exceed \$25,000.

MEDIA BREAK - FIFTEEN MINUTES COURT RECESS

COMMUNITY ACTION AGENCY

- **12.** Discussion and possible action to grant the County Auditor authority to expend funds from the Community Services Block Grant (CSBG), and Comprehensive Energy Assistance Program (CEAP), for FY-2004, effective January 1, 2004, pending the receipt of all required grant documents.
- **13.** Discussion and possible action to approve budget revisions to Community Service Block Grant (CSBG), FY-2003.

COUNTY ATTORNEY

- 14. Discussion and possible action to enter into a two (2) year (December 1, 2003 through November 30, 2005) maintenance agreement with YORK INTERNATIONAL to provide Maintenance Services for the Carrier Air Conditioning Chiller located at the Administrative Building. The total cost of the two (2) year agreement is FIVE THOUSAND FOUR HUNDRED AND FIFTY DOLLARS (\$5,450.00), and authorizing the county judge to execute all relevant documents. [Account # 001-0106-6401 Repairs and Maintenance Buildings Requested by Facilities Department]
- 15. Discussion and possible action to enter into a one (1) year subscriber agreement (December 22, 2003 through December 21, 2004) with Autophone of Laredo to provide Nextel Communication Services for four (4) Nextel i58sr cellular telephones. The cost of the four (4) Nextel phones is FOUR HUNDRED AND EIGHT DOLLARS (\$408.00) with a monthly communication air-time service fee for the four phones of ONE HUNDRED AND SIXTY-NINE DOLLARS AND NINETY-SIX CENTS (\$169.96) for a total cost of TWO THOUSAND FOUR-HUNDRED AND FORTY-SEVEN DOLLARS AND FIFTY TWO CENTS (\$2,447.52) over the lease term, and authorizing the county judge to execute all relevant documents. [Account # 001-0109-6004 Telephone Requested by Facilities Department]
- 16. Discussion and possible action to readopt the adjustment of County precinct lines for the area South of Hillside Road, West of Gallagher, North of Markley Lane, and East of IH35 from Webb County Precinct 3 into Webb County Precinct 4 and direct the Webb County Elections Administrator to modify voting precincts to conform to this change and comply with State Notice requirements, and authorizing the County Judge to sign all relevant documents.
- 17. Discussion and possible action to accept, by order, 7 roadway rights-of-way and public utility easements, out of Pueblo Nuevo Subdivision, 8 roadway rights-of-way and public utility easements, out of Laredo Ranchettes Subdivision, 7 roadway rights of way and public utility easements, out of Ranchitos 359 East Subdivision, and one (1) out of Ranchitos IV Los Minerales Annex and authorizing the County Judge to sign all relevant documents.

- 18. Discussion and possible action to enter into a one (1) year (January 1, 2004 through December 31, 2004) commercial lease agreement with Consolidated Towne East Holdings L.C. concerning office lease space of approximately 2300 square feet located at 3710 Loop 20 at a cost of TWO THOUSAND ONE HUNDRED AND EIGHTY-FIVE DOLLARS (\$2,185.00) a month and authorizing the Webb County Judge to execute all relevant documents. [Account # 679-8105-8103 Building Improvements Requested by Hon. Ricardo Rangel, Justice of the Peace Precinct 2, Place 2]
- 19. Discussion and possible action to accept grant for the operation of a supervised visitation center from U.S. Department of Justice, Office of Justice Programs, Office on Violence Against Women in the amount of \$350,000.00 for two years, to accept the contractual terms of such grant, and to authorize the County Judge to execute all necessary documents. No County match is required.
- 20. Discussion and possible action to enter into an engineering contract with Sherfey Engineering, Company, L.L.C. for the design of road improvements and storm water drainage facilities in Mirando City and Bruni, in an amount not to exceed THREE HUNDRED SIX THOUSAND FIFTY DOLLARS (\$306,050.00) and authorizing the County Engineer to negotiate reductions in Additional Services and issue work requests as needed and authorizing the County Judge to sign all relevant documents.
- 21. Discussion and possible action to approve Work Authorization Number 2 with Dannenbaum Engineering for Webb County International Bridge 1 project at a cost of FIVE HUNDRED FIVE THOUSAND DOLLARS (\$505,000.00) and authorizing the County Judge to sign all relevant documents. [Account # 625-8104-6022 Professional Services and 662-8104-6022 Professional Services]

DISTRICT ATTORNEY

- **22.** Discussion and possible action on submission of the grant applications for the District Attorney's Initiative Against Domestic Violence Programs.
- 23. Discussion and possible action to transfer title of a 2002 Honda Odyssey LX Minivan and a 2000 Dodge Stratus. These vehicles were seized by the DEA Task Force Investigators attached to the District Attorney's Office, and will be used by them.

24. Discussion and possible action regarding transferring of title of a 1999 Ford Explorer to the District Attorney's Office. This vehicle is being used by the DEA Task Force Investigators attached to the District Attorney's Office.

ECONOMIC DEVELOPMENT

- 25. Discussion and possible action to approve the acceptance of the Oilton Elevated Storage Water Tank (TCDP Contract # 721859) as recommended by the project engineer, Mr. Willie Rivera, Naismith Engineering, Inc. and that all final bills and retainage be approved.
- **26.** Discussion and possible action to approve the acceptance of the Mirando Community Center Expansion (TCDP Contract # 721859) as recommended by the project architect, Mr. Mario Jasso, Architects Plus, and that all final bills and retainage be approved.
- 27. Discussion and possible action to approve the acceptance of the completion of the construction of a septic tank at the Penitas West Community Park (TCDP Contract # 721859) and retainage of \$1,982.40 be approved for payment.
- 28. Discussion and possible action to accept the grant award from the Texas Association of Regional Council for a Community Emergency Response Team (CERT) grant in the amount of \$9,000. for the performance period of January 1, 2004 to August 31, 2004.

FACILITIES DEPARTMENT

29. Discussion and possible action to fill slot # 036 – General Repairs Person at a rate of \$8.60 per hour.

<u>HEADSTART</u>

30. Discussion and possible to fill slot # 1616, full-time Teacher Assistant (40 hrs/week for 11 months) at \$15,458, effective January 13, 2004.

INDIGENT HEALTH CARE

31. Discussion and possible action to approve filling vacant slot # 1891 General Assistant Eligibility Worker I at \$9.00 per hour.

PLANNING DEPARTMENT

- **32.** Discussion and possible action to issue a "Certificate of No Plat Required" pursuant to the exemption provisions of the Webb County Subdivision Regulations under Section XVI, Subsection 1.A(2) to the following tracts:
 - 1. Cingular Wireless, located at 140 East Eighth St., Lots 2, 4, & 6, Block 54, Bruni Subdivision.
 - Cingular Wireless, located at 975 Santo Nino Rd., being an 8.2642 acre tract of land, more or less, out of Share 1, Tract 5 of J. Poitevent Survey 460, Abstract 2113, Certificate 2/101, also known as Parcel 4, as further described in Vol. 302, pages 5-14 of the Webb County Deed Records.
- **33.** Discussion and possible action to issue "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029 (i):

1. Tract 209, Ranchitos Las Lomas, II Subdivision, (electricity – one dwelling only).

PURCHASING AGENT

- **34.** Discussion and possible action to authorize the purchasing agent to represent the County of Webb at the Texas A & M International University Career Expo on Thursday, March 25, 2004 and approve the registration fee of \$100.
- **35.** Discussion and possible action for the Commissioners Court to authorize the Purchasing Agent to report the proceeds of the auctioning of vehicles and equipment on December 13, 2003 in the amount of \$11,153.40 from CABCO Auctioneering Service.
- 36. Discussion and possible action to award contracts for the repairs due to rain damage on October 11, 2003 to the Administration Building to the following vendors: Dry Wall and Tape/Float and repaint; (a) ORNE'S CONSTRUCTION \$4,400.00 flooring, vinyl composition tile and carpeting; (b) DIRECT FLOOR CENTER \$13,059.37 for a grand total of \$17,459.37. (Account #001-0105-6032-05 Flood Damage 10/03)

- 37. Discussion and possible action to approve the purchase of one (1) sewer inspection camera system from R. S. Technical Services, Inc. for \$19,900.00 with the surplus funds from the Rio Bravo Sewer Project for the Utilities Department in Rio Bravo and El Cenizo. (Account #645-8001-8801 Capital Outlay)
- **38.** Discussion and possible action for the Commissioners Court to authorize to Purchasing Agent to solicit and award proposal for a South Texas Counties Symposium on Indigent Defense processes. [Symposium to be paid with grant funds]
- **39.** Discussion and possible action to award contracts for the L.I.F.E. Downs repairs to the following vendors:

Roof Repairs:

Lara's Welding (Sale Barn \$21,230.00); Park Avenue Construction, Inc. (Show Barn

\$17,300.00)

Park Avenue Construction, Inc. (Steer Pen Area \$2,803.00)

Overhead Door Repairs:

West Texas Doors (\$1,105.25)

[Account # 01-0105-6032-04 Storm Damage 06/03]

40. Discussion and possible action to award/reject bid # 2004-32 "Improvements to Tex-Mex Building" to Zertuche Construction as follows:

1. Base bid \$42,000.00 2. Alternate # 4 \$10,200.00

3. Alternate # 6 \$ 5,750.00

[Account # 659-8000-8002 Land Acquisition]

41. Discussion and possible action to award a contract to Zavala's Masonry for installing and preparing concrete pads for the Little Palominos and Ninos Alegres Headstart centers for a total cost of \$23,867.30. [Account # 903-4208-6401 Repairs and Maintenance Buildings]

42. Discussion and possible action to award/reject request for proposals for Webb County restoration and preservation of County Records to Landata Technologies, Inc. for the County Clerk's Department. [Account # 005-1120-3116-1 Records Archive Fees County Clerk Archive Fund]

RISK MANAGEMENT

- 43. Discussion and possible action to approve the payment of \$1,595.98 for overtime hours accrued by Sheriff Department employees due to the October 13, 2003 flood. [Account # 001-0105-6032-05 Flood Damage 10/03]
- **44.** Discussion and possible action regarding the approval of a side bill (no purchase order issued) in the amount of \$634.95 payable to Clement Communications. [Account # 001-0105-6205 Materials and Supplies]

ROAD AND BRIDGE

45. Discussion and possible action to fill slot # 1380 Concrete/Steel Setter at \$10.08 an hour and slot # 1900 Plant Operator II at \$10.88 an hour.

SHERIFF

46. Discussion and possible action to purchase a Flat Bed Triple Axle Gooseneck Trailer in the amount of \$6,500.00 as approved by the Bureau of Alcohol, Tobacco and Firearms under grant cooperative agreement # ATC 03000280.

TREASURER

47. Discussion and possible action to approve revised job titles for employees of the Treasurer's Office as follows:

Slot 0077 Administrative Assistant to Accounts Payable Supervisor Slot 0078 Payroll Clerk II to Assistant Operations Administrator Slot 0080 Administrative Technician to Administrative Payroll Technician

Slot 0081 Accounts Payable Clerk to Office Clerk

EXECUTIVE SESSION

- 48. Discussion and possible action regarding the property damage claim of Minerva Arredondo resulting from a motor vehicle collision which occurred on or about May 9, 2003 with a county vehicle driven by a Road and Bridge employee. (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code – Consultation with Attorney)
- 49. Discussion and possible action regarding Cause No. 2002-CVQ-000312-D2; Calixto Flores vs. Webb County, in the 111th Judicial District Court, Webb County Texas. (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code Consultation with Attorney)
- 50. Discussion and possible action regarding the property damage claim of Veronica Rangel and Humberto Rangel resulting from an incident which occurred on or about November 6, 2003 involving a Headstart employee. (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code – Consultation with Attorney)
- 51. Discussion and possible action regarding the bodily injury claim of Lucia Huntington resulting from a motor vehicle collision which occurred on or about September 22, 2003 with a county vehicle driven by a Sheriff's Department employee. (Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code Consultation with Attorney)
- 52. Discussion and possible action regarding issues related to the employment suspension and loss of wages by Road and Bridge Department employee Mr. Jose M. Peña. (Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 Consultation with Attorney and Section 551.074 Personnel Matter)

- 53. Discussion and possible action regarding Civil Action No. L-03-CV-118; Juanita Cantu, plaintiff, vs. Webb County, Texas, and Margarita "Margie" Ibarra Ramirez, defendants; In the United States District Court for the Southern District of Texas, Laredo Division. (Executive Session is requested pursuant to Texas Government Code Title 5, Subchapter D, Section 551.071 Consultation with Attorney)
- **54.** Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

₺ DISABILITY ACCESS STATEMENT **₺**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS	DAY OF JANUA	RY 2004.	
By: Louis H. Bruni County Judge		_	
<u>CERTI</u>	FICATION OF NO	OTICE AND POSTIN	<u>G</u>
I, the undersigned, Coumeeting of the Webb Coof said notice, and that bulletin board at the Coreadily accessible to the, 2004 at least 72 hours prece	ounty Commission I posted a true and aurthouse door of general public and and said notice	ners Court, is a true nd correct copy of sa Webb County, Texast all times on the remained so posted	and correct copy id notice on the s, at a place day of continuously for
DATED THIS	_ DAY OF		2004
COUNTY CLERK, WEI	BB COUNTY, TE	XAS	
BY:			_